

Port Washington Board of Education
Policy and Personnel Committee Meeting
Friday, December 23, 2011 - Administration Building

Members in Attendance: Dr. Roy Nelson Dr. Kathleen Mooney
Mr. Alan Baer

Guests: Larry Greenstein Christine Cook
Dr. Geoffrey Gordon

Minutes

Dr. Roy Nelson called the meeting to order at 8:15 a.m. The minutes from the November 18th meeting will be posted.

Personnel Update

Dr. Mooney provided the committee with an update on personnel issues.

New Policy

Conversations are taking place at the high school regarding the possibility of making exams available for students to use as a study tool. The teachers have not been unable to give a reason why tests cannot be returned. It appears to be a past practice of 20 years or so. Dr. Nelson feels that if the practice cannot change, policy must be written. The committee would like to create a policy that would mandate all tests be returned to the students to be used as a study resource. This would allow students to "learn from their mistakes" and help guide parents/and or tutors. Dr. Nelson would like to expedite discussions on this subject.

Next steps

- Ask high school principal for follow-up in writing
- Gather information from other districts on their practices
- Obtain sample board policies
- Begin to write policy

Facilities Use

Ms. Callahan was unable to attend today's meeting. The committee discussed a memo from Ms. Callahan regarding two situations which did not fall into the current fee categories. In order to help arrive at a fair "per person" fee schedule, Mr. Baer will ask Marian Rutigliano (Buildings and Grounds) for the number of teams using the facilities and a "head" count for each one.

Next Steps

- Obtain sample board policies
- Find out Saturday and Sunday usage of all 7 buildings (educational/extra curricular activities). This will help to develop a schedule for weekend fees
- Define "Port Washington resident"
- How can we "police" fields from out-of-town teams/clubs usage without prior permission
- Policy should be ready for first reading in May and approval in June

Secondary School Discipline

The committee would like to hear from the secondary principals on how parents are notified of "student loss of privilege" -- when /if-/how. Dr. Mooney will seek this information.

Medicaid Compliance

Dr. Nelson will continue working on the draft.

Searches – 5330

Dr. Mooney will supply the committee with reaction from the high school administration. The last draft of this policy (6/17/11) will be reviewed in January to check for edits.

Private Tutoring – Policy 4134

See summary of new policy discussion above.

Academic Eligibility

The committee is awaiting information from the high school principal on second quarter data and cohort trends.

Energy Management – Policy 8800

This policy will be placed on the next BOE agenda for second reading.

Questioning of Students (5330.1)

The high school administration has "no problem" letting students who request to do so, call their parents. Dr. Nelson feels that a general statement in the Student Code of Conduct regarding this would be appropriate. The committee will examine the Conduct and Discipline Policy in January.

Renaming of Reserves

Review Mary Callahan's input in January.

Student Alcohol and Substance Abuse (5312.1) and Regulations (5312.1-R)

Discussion and review in January.

High School Credit for College Course (4334.1)

The committee discussed AP courses and what college courses might be offered at the high school. Dialogue to be continued after additional information has been pulled together.

- Reaction from Ira Pernick is needed
- Contact Craig Olivo (attorney) regarding contract/labor issues - adjunct professors?
- Collect information from other districts
- Will adding college courses enable us to expand offerings at high school while keeping costs down?

Meeting adjourned at 9:05 a.m.

Next Meeting: January 27, 2012 - 8:15 a.m.